



BSDS, Inc dba Brookside Charter School

MINUTES
November 28, 2022
5:30 pm

BCS Library and/or Join with ZOOM

<https://us02web.zoom.us/j/82127625843>

Directors Present: Vicki Miller, Dr. Eric Sipes, Kiva Dennis, Dr. Kerry Dixon **Virtual:** DiAnna Saffold, Jason LaSalle, Tiffany Price **Directors Absent:** Sherry Twyman, Kraig Kohring **Guests Present:** Craig Fraizer, Kelly Sales **Virtual:** Anne Schaffa, Rebecca Duguid, Katie Bruns, Todd Baston, Ron Hyman

1. Opening Items
 - a) Record Attendance and Guests
 - b) Call the Meeting to Order
 - i. Dr. Eric Sipes called the meeting of the board of directors of Brookside Charter School to order on Monday, November 28, 2022 at 5:38pm in the library at Brookside Charter School via Zoom.
2. Motion to accept the agenda
 - a) Dr. Eric Sipes motioned to accept the agenda.
 - b) Dr. Kerry Dixon seconded the motion
 - c) The board voted to approve the motion - Approved
3. Approval of Board of Director minutes
 - a) Vicki Miller motioned to approve the minutes from the Brookside Charter School board of directors meeting on October 24, 2022
 - b) Kiva Dennis seconded the motion
 - c) The board voted to approve the motion - Approved
4. Visitors Comments and Addressing Agenda Items
 - a) No visitors comments.
5. Financial Committee Report - EdOps
 - a) EdOps Dashboard – **Need Board Approval**
 - a. Anne Schaffa reviewed the month's financial status. Providing information on revenue, expenses, days of cash and changes



- expected from state aid. Provided in board packet.
- b. Vicki Miller motioned to approve the financial report within the EdOps Dashboard as presented.
 - c. Jason LaSalle seconded the motion.
 - d. The board voted to approve the motion - Approved
- b) **Check Registry – Need Board Approval**
- a. Vicki Miller presented the Check Registry.
 - b. Vicki Miller motioned to approve the check registry as presented.
 - c. Dr. Kerry Dixon seconded the motion.
 - d. The board voted to approve the motion - Approved
6. Academic Committee Report – K. Dixon
- a) Kelly Sales and Roger Offield shared school academic goals focusing on Literacy as well as MAP proficiency and below basic.
7. Development Committee Report – K. Sales
- a) Kelly Sales presented the Development Committee report.
8. Operations Director Update – C. Frazier
- a) Director of Operations, Craig Fraizer presented an update on current progress and initiatives in the areas of Facilities, Food Service, Activities and Cleaning.
9. Board Policy - Transgender DRAFT
- a) Roger Offield presented the draft of the Transgender policy drafted by attorney Kevin Klein and the Brookside Charter School Leadership Team for Board Members to review.
10. Superintendent’s Report – Roger Offield
- a) Enrollment/Attendance
 - a. 744 students enrolled as of November 28, 2022.
 - b. Averaging 91% attendance.
 - b) NTS Update
 - c) BCS Legacy Foundation
 - a. Roger Offield provided an update on the BCS Legacy Foundation.



- d) Charter Renewal SBOE moved to January 10, 2023
 - e) Focus Group Revised Instructional Model
 - a. Roger Offield provided an update from the staff focus group working on the Revised Instructional Model. He also provided four calendar options for the 2023-34 school year.
 - f) Equitable Funding Update
 - a. Brookside Charter School received the first Equitable Funding payment. Roger Offield will be presenting a staff stipend model to honor staff years of service to the board at the December meeting.
11. Motion to Adjourn
- a) Vicki Miller motioned to adjourn
 - b) Dr, Kerry Dixon seconded the motion
 - c) The board voted to approve the motion - Approved
12. Motion for Closed Session

Next Meeting - Monday, December 19, 2022

Sherry Johnson, Dec



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Attending Meetings of the Board of Director

Visitors are welcome to attend the open sessions of the meeting of the Board of Directors. Members of the Board of Directors and Brookside Administration are the participants during these meetings.

Procedures for Petitioning the Board of Directors

1. If the issue/concern involves the classroom, meet with your child's teacher. If the problem is not resolved, contact the Administration.
2. If the issue/concern involves the daily operation of the school, contact the Administration.
3. If the issue/concern involves school policy (Family Handbook), contact the Board of Directors following these procedures:
 - a. Submit a one-page brief of the issue. Briefs to the Board of should be sent to Brookside Charter School.
 - b. The Board of Directors will respond. Responses could be inclusion on the agenda for a Board of Director's meeting, or a written reply, or a referral to the Administration.
4. Guidelines for Speaking at a Board Meeting
 - a. Visitor's Comments

Each regular business meeting opens with an opportunity for visitors to make comments to the board. Persons who wish to address any subject concerning education may do so at this time. The board president will call the meeting to order and then ask for comments from the audience. Patrons are asked to keep their remarks concise. This portion of the meeting shall not exceed one-half hour and those addressing the board are asked to limit their remarks.

b. Addressing Agenda Items

A person wishing to address an item on the official agenda during the business portion of the meeting must complete a request form, these forms are located as you enter the board room. The form is to be completed and returned to the Board Secretary/Clerk prior to the start of the meeting. Persons may speak only once on an agenda item and for no more than three minutes without consent of the board. In the event board members agree that the normal flow of business is being unnecessarily delayed, they may, by majority vote, waive public participation.

The above information is part of the Family Handbook. Families are given a copy of the Family Handbook.